

SSOW 15: VEHICLE MOVEMENT

Issue Number: 07

Date of Issue: 31/01/2026







Based on: RA19

PURPOSE

To ensure vehicle movements within the yard and workshop areas are carried out safely and in a controlled manner, preventing collisions, crush injuries, and harm to personnel or property. This SSOW sets out the safe working practices, competency requirements, and control measures required to manage vehicle or plant movements in accordance with RA19 and site-specific rules.

PPE REQUIREMENTS

For this activity, the following PPE must be worn

					
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
High-vis Vest / Jacket (BS EN 471)	Safety Boots (EN ISO 20345:2011) (S3)	N/A	N/A	N/A	N/A

TRAINING REQUIREMENTS

- Authorisation to operate or move vehicles and plant.
- Correct driving licence for the vehicle being driven.
- Appropriate plant-specific training for operators (e.g., CPCS/NPORS).
- Awareness of site traffic routes, one-way systems, and speed limits.
- Understanding of safe reversing procedures and banksman signals (where used).

EQUIPMENT REQUIREMENTS

- Vehicles fitted with functional reversing alarms, mirrors, and beacons.
- Clear traffic signage and marked one-way systems (where applicable).
- Designated pedestrian walkways and crossing points.
- Designated parking areas for private and company vehicles.

SAFE SYSTEM OF WORK

- One way traffic system to be enforced and observed by all drivers.
- Site speed limit of 5 mph to be enforced.
- Traffic signage to be obeyed by all drivers.
- Eliminate the need for reversing wherever possible. All other reversing to be supervised by banksmen wherever possible.
- Segregate vehicles and pedestrians by using robust physical barriers.
- Provide adequate signage at entry/exit points.
- Drivers to sound horn when entering or exiting the workshop to warn pedestrians.
- Provide safe walking routes and crossing points for pedestrians.
- Amber flashing beacons where fitted are to be on at all times when vehicles are moving around the yard or workshop.
- Hi vis waistcoats or jackets to be worn by all personnel outside of the offices.
- Seatbelts must be worn at all times.
- Safety footwear to be worn by all outside of the offices.
- Provide designated parking areas for private vehicles.
- Ensure building exits do not open onto traffic routes. Provide signage to warn pedestrians of hazards of passing traffic.
- Only trained authorised personnel are permitted to operate and move plant and vehicles.

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- Vehicle drivers must hold an appropriate driving license.
- Plant operators/ those moving plant must have the correct training for each type of plant.

IDENTIFIED RISKS

The SSOW above has been compiled after identifying the following risks from this activity

- Personnel being struck, crushed or run over by moving vehicles or plant resulting in major injury or death.
- Damage to vehicles and buildings resulting from collisions.

FOR MORE INFORMATION, PLEASE REFER TO RISK ASSESSMENT RA19